



**WINDOW CORP.**

*"Where Quality Rules"*

Since 1955

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## VINYL CUSTOM SIZED NEW CONSTRUCTION WINDOW(S)

### TYPICAL WINDOW MEASURING AND ORDERING INSTRUCTIONS

#### **WIDTH:**

Measure between jambs at three points. Use smallest measurement.

To determine size width to be manufactured deduct  $\frac{1}{2}$ " from smallest measurement. Hold size or drop to nearest  $\frac{1}{8}$ ",  $\frac{1}{4}$ ",  $\frac{3}{8}$ ",  $\frac{1}{2}$ ",  $\frac{5}{8}$ ",  $\frac{3}{4}$ ",  $\frac{7}{8}$ " or full inch.

#### **EXAMPLE:**

Width dimension =  $29 \frac{1}{2}$ " deduct  $\frac{1}{2}$ " = 29"  
(Custom sized new construction window manufactured width).

Window(s) are manufactured on  $\frac{1}{8}$ ",  $\frac{1}{4}$ ",  $\frac{3}{8}$ ",  $\frac{1}{2}$ ",  $\frac{5}{8}$ ",  $\frac{3}{4}$ ",  $\frac{7}{8}$ ", or full inch in **width**.

#### **HEIGHT:**

Measure between sill and header of window opening. Use smallest measurement.

To determine size height to be manufactured deduct  $\frac{1}{2}$ " from smallest measurement. Hold size or drop to nearest  $\frac{1}{4}$ ",  $\frac{1}{2}$ ",  $\frac{3}{4}$ ", or full inch.

#### **EXAMPLE:**

Height dimension =  $51 \frac{3}{8}$ " deduct  $\frac{1}{2}$ " =  $50 \frac{7}{8}$ ",  
(drop back to nearest  $\frac{1}{4}$ ",  $\frac{1}{2}$ ",  $\frac{3}{4}$ ", or full inch)  
=  $50 \frac{3}{4}$ ".

(Custom sized new construction window manufactured height).

Window(s) are manufactured on  $\frac{1}{4}$ ",  $\frac{1}{2}$ ",  $\frac{3}{4}$ ", or full inch in **height**.

## INSTRUCTIONS

### STORING

Windows and doors **must be stored inside in a well ventilated area**. Stack as straight as possible to prevent bowing. See Caution label on stretch wrap packaging.

### INSTALLATION

1. Install window or door square, plumb, and level.
2. Window sash or door panels must be closed and locked during the installation process to prevent bowing.
3. All frame members must be properly shimmed and securely anchored. Use shims on jambs to keep evenly spaced from studs.
4. Block under sill to prevent sill from sagging, bowing or dipping. Door sills should have 3 - 1/4" continuous beads of caulk (seal) applied to its underside prior to installing door.
5. Use large headed galvanized or aluminum roofing nails to anchor window or door in place. Nail one top corner, check the level and plumb of unit, and nail opposite corner nails. Nails should be no more than 4" from each corner, and
6. then approximately every 6" utilizing the pre-punched installation holes.
7. Caulk (seal) the complete exterior perimeter of window or door frame with a high quality exterior sealant to insure a watertight installation. Do not caulk over weeps.
8. Plug and caulk (seal) ALL unused pre-punched installation holes and over ALL anchor nails.
9. The entire window or door frame must be flashed with window and door flashing and header must have drip cap installed prior to the installation of finished exterior siding.
10. Check operation of window sash or door panel to insure for squareness and smooth operation.
11. All siding material must be kept 1/4" off the window or door frame so as not to cause the frame to bow or sag.

### CARPENTERS

When applying inside trim, be sure that nails do not hit window sash balance system or any window frame, sash and/or door panel.

### PAINTERS

Do not paint or stain any weatherstripping or tracks including sills.

### OWNER

Remove all paint, dirt, and dust before use. Keep sills clean at all times. This label is designed to remove easily. Just peel label off glass. If any residue should remain, wash off with clear warm water and glass cleaning agent.

**NOTE: IT IS THE RESPONSIBILITY OF THE OWNER, ARCHITECT, OR BUILDER TO SELECT PRODUCTS IN COMPLIANCE WITH APPLICABLE LAWS AND BUILDING CODES; INCLUDING THE REQUIREMENTS OF DESIGN PRESSURE, PROPER EGRESS AND TEMPERED SAFETY GLASS FOR DOOR LOCATIONS AS WELL AS ALL AREAS ADJACENT TO OR NEAR DOORS.**

**FAILURE TO FOLLOW INSTRUCTIONS VOIDS MANUFACTURER'S WARRANTY.**